

## **Policy Information**

### **Series 1000 - By-Laws**

#### **Advisory Committees and Councils**

Policy # 1444, 4.4.4

## **POLICY**

1995 1444

By-Laws

### **SUBJECT: ADVISORY COMMITTEES AND COUNCILS**

The Board shall establish permanent advisory councils as required by law for the operation of specific services offered by the BOCES. Appointments to such councils shall be for a period of three years. Overlapping terms shall be established. Temporary advisory committees shall be formed at the Board's discretion to deal with current problems. These temporary committees serve only for the duration of the study undertaken.

Each advisory committee should be created and discharged by resolution of the Board. The creating resolution should state specifically the scope of the work of the committee. Every effort will be made to include representatives with divergent views to insure fairness and community involvement.

All advisory committees originated by the Board shall have as a consultant a member of the professional staff of the BOCES. Appointments to an advisory committee shall be made on the basis of interest, experience, and concern.

All publicity concerning the findings of an advisory committee shall be handled through the regular channels of the Board.

The Board shall establish a timetable covering release of findings, progress reports, etc., at the first organizational meeting of the committee.

### **COMMITTEES OF THE BOARD**

The Board may establish joint committees with members of the administration, teaching staff or the public, subject to the following limitations:

- a. Any such committee shall have Board representation and the President shall serve ex officio unless otherwise ordered by the Board.
- b. The District Superintendent or his/her designated deputy shall be ex officio a member of any such committee.
- c. The function of such a joint committee shall be limited to making studies and recommendations to the Board. The function shall be specifically set forth by resolution of the Board and the resolution shall be communicated in writing to each member of the committee before he/she is asked to accept appointment thereto.

- d. Reports to the Board from all such committees shall be submitted in writing in time to be circulated to the Board in writing with the advance agenda.
- e. No such committee shall be appointed to serve for a term extending beyond the school year in which its appointment is enacted.

Public Officers Law Sections 97.2 and 108.3

Board Approved  
2/2/94  
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